



*"An Education of the Mind and Life"*

**GRANT APPLICATION**

**PLEASE BE AWARE THAT THE FUNDS MUST BE FOR A PURPOSE THAT SATISFIES THE MISSION STATEMENT OF THE BTW FOUNDATION, as follows:**

*"The mission of the Booker T. Washington Foundation for Excellence is to enhance all aspects of academic endeavors for the students, faculty and administration at Booker T. Washington High School through grant making, fundraising and human resource support."*

**PROJECT TITLE:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Position:** \_\_\_\_\_ **Department:** \_\_\_\_\_

**Day Phone:** \_\_\_\_\_ **Evening Phone:** \_\_\_\_\_

**Email address:** \_\_\_\_\_

**TOTAL AMOUNT REQUESTED:** \_\_\_\_\_

*I understand that if this proposal is approved I will be responsible for providing the following to the Foundation:*

- *Detailed expenditure documentation such as receipts, invoices, etc.*
- *A written summary of the completed project including details such as the impact of the project on students, professional development, etc., within 30 days after the project is complete. Please use the "Evaluation of Use of BTW Foundation Grant Funds" form.*
- *If applicable, written confirmation that any tangible assets purchased with Foundation funds have been catalogued in the school's inventory.*

*I further understand that no future grant applications from me will be considered until I have provided this information.*

\_\_\_\_\_  
**Signature of Applicant**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Signature of Department Chair**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Signature of Principal**

\_\_\_\_\_  
**Date**